



Terms of Reference (ToR)
National Stakeholder Engagement Consultant
SPACES Kazakhstan project

Location

Home-based in Kazakhstan, preferably Astana, with frequent contact by electronic means

Context

The Kunming-Montreal Global Biodiversity Framework (GBF) presents an unprecedented opportunity to act on nature and climate. The GBF sets out an ambitious agenda through four goals for 2050 and 23 targets for 2030, including the historic target to effectively conserve at least 30% of the planet's land and oceans by 2030 (30x30).

In order to support national governments to implement their priority and national contributions to the GBF, the [SPACES coalition](#) mobilises financial and technical resources to help countries through developing spatial and financial plans.

The UN Environment Programme World Conservation Monitoring Centre (UNEP-WCMC) is seeking a National Stakeholder Engagement Consultant based in Kazakhstan, as part of the SPACES project in the country.

The project duration is 1 year and some of the objectives are:

- In consultation with stakeholders, creating spatial prioritisation plans to increase area of protected and conserved area that will contribute to nature and climate goals
- In consultation with stakeholders, develop feasibility plans for three new protected areas
- In consultation with stakeholders, creating financial plans and roadmaps to support sustainability of protected area network

The project is a collaboration between UNEP-WCMC, the Association for the Conservation of Biodiversity of Kazakhstan (ACBK) and the UNDP Nature for Development team (UNDP).

Scope of work

The purpose of this role is to ensure appropriate stakeholder engagement and consultation activities that will underpin the development of the different outputs of the project and build the support needed for successful implementation. Other objectives will be to further identify key initiatives, refine policy priorities with government, identify capacity building needs, connect to data holders for input to all outputs, and begin to identify gaps, challenges and solutions to promote participatory and biodiversity-inclusive approaches in the project.

It will support the following indicative activities, working in close collaboration with project partners:

- Conducting a stakeholder mapping and analysis and developing a stakeholder engagement plan for the project.
- Supporting organisation of in-country workshops, including government representatives, civil society, Indigenous Peoples and ethnic groups, and local communities.
- Engagement and information exchange with stakeholders including government and lawmakers.
- Facilitation of knowledge exchange and discussions between diverse stakeholders.
- Supporting production of communications and knowledge materials about the project for stakeholders and wider audiences.
- Awareness of relevant policy developments in Kazakhstan and understanding opportunities for support and impact.
- Coordination with technical teams in the project working on spatial planning and policy analysis, and consulting them on stakeholder engagement
- Ensuring safeguards are addressed and respected throughout the stakeholder engagement process in course of the project as per the UNEP Environmental and social sustainability framework

Deliverables will include the Stakeholder engagement plan development and implementation, summaries, reports and other materials following stakeholder engagement activities and events, analysis and recommendations for improvements, regular activity reports to UNEP-WCMC

Reporting

The consultant will report to the SPACES Kazakhstan project lead and will need to liaise closely with national implementing partners and government (as required).

Qualifications, skills and experience

- Academic degree in anthropology, sociology, environment and natural resources, or another relevant field. Advanced studies in fields related to the call are desirable.
- Proven track record in facilitating public hearings, webinars, workshops or similar discussion events with participants with diverse views and backgrounds.
- Project management experience
- Familiarity with stakeholder engagement and gender-sensitive and participatory processes.
- Understanding of and previous experience with implementing FPIC.
- Excellent oral and writing skills.
- Strong data management skills, including management of sensitive information and GDPR.
- Experience with surveys and collection of data, particularly social data.

WCMC

- Understanding (non-technical) of GIS and spatial planning approaches. Familiarity with participatory mapping methods.
- Strong familiarity with Kazakhstan ecological, cultural and political context.
- Ability to work independently while coordinating with colleagues.
- Demonstrated cultural sensitivity and ability to adapt engagement strategies to local contexts and cultural practices.
- Field experience desirable
- Prior experience of working in donor-funded projects with an international team preferred
- Working proficiency in Kazakh, Russian and English languages.

Travel

Travel may be required within Kazakhstan

Duration and fees

2024 - 2025 Approx. 10 months –depending on start date

The project has a budget range of USD 35,000-50,000 for this position. The final salary will be determined by experience and expertise. Travel expenses pertaining to the project will be compensated separately.

How to apply

Please send the following to Maria Antonova (maria.antonova@unep-wcmc.org)

- A short covering letter, summarising your interest, availability, relevant experience, proposed fee and why you are best placed to do this work (max 2 pages).
- CVs showing relevant experience only (max 2 pages).