**APPLICATION FOR EMPLOYMENT**

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| **AD1480 – Deputy Head of Nature Conserved**  |

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| **QUALIFICATIONS/EDUCATION / DATES** |
| Undergraduate Degree |  |
| Post-graduate Degree |  |
| Doctorate |  |
| **COMPETENCIES/SKILLS/KNOWLEDGE**  (Please provide a summary of how you meet these criteria) |
| **Essential:** |
| Experience of working in international conservation and a contemporary understanding of biodiversity conservation in an international context.  |  |
| Demonstrated fundraising experience, including leading the successful development of large project proposals.  |  |
| Several years’ experience of managing ambitious and complex projects, including budgets.  |  |
| Proven success in planning, managing and implementing portfolios of projects and strategies using a team approach. |  |
| Experience of recruiting, developing and managing a team of professionals in an organisational setting.  |  |
| Experience at strategic thinking and applying knowledge to support project development and implementation.  |  |
| **Desirable:** |
| Specialist expertise in international biodiversity conservation, particularly in protected and conserved areas and/or ecological connectivity. |  |
| Expertise in wider biodiversity topics of relevance to Nature Conserved’s strategic aims, including Global Wildlife Trade, and/or Deforestation-free supply chains. |  |
| Experience of working within biodiversity related treaties at global and / or regional levels, including participating in advisory and governance meetings. |  |
| Experience of preparing budgets, as well as preparing and reviewing contracts / subcontracts; |  |
| Proven experience developing and delivering impactful strategies, defining and clearly communicating the pathway to deliver successful outcomes. |  |
| Experience developing alliances and partnerships (demonstrated by network of contacts in the international conservation sector) and experience collaborating with other international organisations and agencies.  |  |
| **Safeguarding:** |
| WCMC seeks to create an environment in which there is zero tolerance of harm or abuse and do everything we can to foster a culture in which people feel safe and encouraged to speak up when they witness, or suspect, harm or abuse is taking place.* How do you think you could personally support safeguarding standards to protect vulnerable people or provide an example of how you have done this in a previous workplace?
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| **HOW DID YOU FIND OUT ABOUT THIS VACANCY? (Please tick)** |
| Advertisement (please state publication): |  | Network Email: |  |
| UNEP-WCMC Web Page: |  | Agency: |  |
| Other (Please state): |
| **MEMBERSHIP OF PROFESSIONAL BODIES** |
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| **EMPLOYMENT HISTORY** |
| **CURRENT/MOST RECENT EMPLOYER** |
| **Employer name & address:** | **Please summarise duties/responsibilities and state the reasons for leaving this employment:** |
| **Position held:** (Please indicate if this is Full time or Part time) |
| **Start date:** |
| **Leaving date** (If applicable): |
| **Notice period:** |
| **Current/last salary:**(Indicate Overtime and Bonus Payments Separately)**Current benefits:** |
| **PREVIOUS EMPLOYERS (Most recent first)** |
| **From**(MM/YY) | **To**(MM/YY) | **Position held, full or part time, employer name & address** | **Summary of duties & reason for leaving** |
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|  **EDUCATION / TRAINING** |
| You will be required to produce documentary evidence of qualifications obtained. If still undertaking any studies, please indicate the date when the result is likely to be known |
| **Dates****From** | **To** | **Universities, Colleges & Schools** | **Details of Subjects & Levels Studied** | **Results** |
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| **Please provide a detailed account of why you think you would be suitable and have the right skills for the position applied for.** |

| REFERENCES |
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| We require two referee details for your current/most recent employment to date. Email addresses must be from a **work email address** for that organisation and not a personal one. Both referees must be either a line manager, supervisor or HR Team. If you cannot provide two employer referees, i.e. if you have only just graduated then you may use an academic reference. |
| 1st Current/Most Recent Employer:Name:Address:Telephone:e-mail:Fax:Job Title: In what capacity do you know the referee:  | 2nd Most Recent Employer:Name:Address:Telephone:e-mail:Fax:Job Title: In what capacity do you know the referee:  |

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| **AVAILABILITY**It is not normally possible to alter interview dates to suit individual requirements.  |

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| **DECLARATION**I declare that the information given in this document is correct to the best of my knowledge and belief. I understand that any wilful mis-statements render me liable to disqualification or to dismissal, if engaged.I consent to the information I provide being kept on file and processed for recruitment purposes in accordance with the Data Protection Act 1998.Signature: . . . . . . . . . . . . . . . . . . . . . . . Date:. . . . . . . . . . . . . . . . . . . (if sent by email we will accept your email account name as a substitute signature) |

**Please apply using the weblink provided along with your CV and a short cover letter.
Thank you**

**The People Team, UNEP-WCMC, 219 Huntingdon Road, Cambridge, CB3 0DL, UK.**